

June 16, 2022 Regular Meeting West Sand Lake Board of Fire Commissioners

The regular meeting of the West Sand Lake Board of Fire Commissioners was called to order at 7:02pm by Commissioner Bell. Those present were Commissioner Ellis, Commissioner Bell, Commissioner Deutsch, and Commissioner Verrastro, Chief Heffern 1st Assistant Chief Gazeley and Secretary/Treasurer Deutsch.

Treasurer's Report:

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|--|----------------|-----------------------|--------------|
| Building Account | \$973,288.06 | General Checking Acct | \$16,958.31 |
| Equipment Account | \$1,454,338.12 | General Savings Acct | \$396,103.76 |
| Total All Accounts: <u>\$2,913,720.60</u> | | | |

The balance of the RBC LOSAP Brokerage account as of 3/31/22 was \$955,117.91

The Treasurer stated we were having issues getting fuel receipts however she and the Chief had spoken and he was going to discuss at his next Officers Meeting.

Emergency Purchase Orders between meetings: Firematic Supply for Pump issues

Commissioner Ellis made a motion to accept the Treasurer's report, seconded by Commissioner Verrastro. Motion carried.

Secretary's report:

The secretary provided the minutes from the regular meeting April 21, 2022. **Commissioner Ellis made a motion to approve the minutes, seconded by Commissioner Bell. Motion carried.**

The June & July calendar of events were made available: Aux Breakfast, member hall rentals, Fire Co meeting, Blood Drive, Fire Co BBQ, Community Meeting and Building Committee Meeting.

Secretary Deutsch requested a PO to WB Mason for toner cartridges (3 colors) for the printer. The Chief also requested P-touch label tape cartridges and a calendar. **Commissioner Ellis made a motion to approve the PO NTE \$650, seconded by Commissioner Verrastro. Motion carried.**

The Purchase Order list was reviewed and Chief Heffern requested that PO #5333 to Bearcom be changed to Repair of low band radio – Station. He also requested the board increase the amount for PO#5366 for pump repair to \$10,000. Other Pos that can be removed are: 5344, 5287, 5369, 5326, 5335.

The Secretary stated that we were out of Keri Card system key fob's. **Commissioner Bell made a motion to approve a PO for \$250 to purchase new fobs. Commissioner Ellis seconded the motion. Motion carried.**

Commissioner Ellis made a motion to approve the Secretary's report, seconded by Commissioner Verrastro. Motion carried.

Chief's report:

1. Call Report May 2021

- 35 Calls for the Month - 13 Fire 22 EMS
37.14 % 62.86 %
- 154 Calls for the Year 48 Fire / 106 EMS
31 % 69 %
- Monthly Man Hours 421
- Yearly Total Man Hours 2722.4
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2. APPARATUS & EQUIPMENT UPDATES:

- Rescue 43 - Front Suction OOS TBD Cost to Repair Estimates are 3-6k
- 43-9 - Electronic Siren not working - Req. PO NTE \$1,000.00

Commissioner Ellis made a motion to approve the PO, seconded by Commissioner Deutsch. Motion Carried.

3. Personnel & Updates:

- 17 Month View of all Calls printed / distributed w/ time/day highs
- New member training curriculum was updated
- Letter from Asst. Chief Bumpus requesting to take the vehicle out of the district for an event he is involved in - in Massachusetts.

After some discussion, it was noted the Chief had concerns regarding this request. Commissioner Bell and 1st Assistant Chief Gazeley also had concerns regarding the length of the event, and setting precedents. Commissioner Deutsch made a motion stating the Board was in agreement with the Chief in as much that the event in Massachusetts was not an "official" West Sand Lake event and had no benefit to the Community. Motion was seconded by Commissioner Verrastro. Motion Carried.

4. SURPLUS EQUIPMENT:

- 5x Old suction units - no longer serviceable w/ canisters
- Bullard t3 Max thermal Imaging camera w/ accessories (we believe this was surplus years ago but it found its way back here)
- 2x Arrow signs (ripped / worn / not being used)
- 2x TomTom GPS devices
- 1x ICOM ICF121 VHF mobile radio
- 1x Vertex VX-5500L Low band mobile radio
- 6x chargers for old radio systems
- 1x endura 6 unit chargers for old radios
- 1x Garmin GPS unit
- 15x Kenwood VHF portable radios (old fire police radios - not being used)
- 24x Kenwood Low Band Portable Radios
- 1x Cool Shirt System
- 1x Hudson Portable demand resuscitation unit

Commissioner Ellis made a motion to surplus the list of equipment as presented by the Chief. He asked that the equipment be sold or recycled. Motion was seconded by Commissioner Verrastro. Motion carried.

5. Purchase Requests

1. Chief requested a PO to Garrison as we removed the PO last month as he wasn't going to buy the new hose, however apparently, he did.

Garrison \$10,560.00

Commissioner Ellis made a motion to approve a PO to Garrison NTE \$10,560.00, seconded by Commissioner Deutsch. Motion carried.

2. Radio Update

Chief requested PO #5233 for repair of low band radio (R43) be changed to the Station low band radio. **Commissioner Deutsch made a motion to approve the PO change, seconded by Commissioner Verrastro. Motion carried.**

3. Speakers for 800 Radio

- a. Rockville Pro Sound & Lighting NTE \$275.00
Via Pioneer Credit Card.

Commissioner Ellis made a motion to approve a PO to Pioneer Card NTE \$275.00, seconded by Commissioner Verrastro. Motion carried.

4. Handheld Blower & String Trimmer Combo 60V Dewalt

- a. Home Depot - \$479.00
- b. Tractor Supply - \$620.16 (no kit available individual tools)
- c. Tool Barn - \$518.00 (no kit available individual tools)

Commissioner Deutsch made a motion to approve a PO to Home Depot NTE \$500.00, seconded by Commissioner Bell. Motion carried.

5. EMS Supplies

- a. EMP EMS Supplies
 - i. AED Pads (2 - Adult)
 - ii. Exam Gloves Large (2 boxes)
 - iii. Exam Gloves Small (2 boxes)
 - iv. Tourniquet - Black (2 each)
- b. Total: 196.06

Commissioner Ellis made a motion to approve a PO to Emergency Medical Products NTE \$196.06, seconded by Commissioner Verrastro. Motion carried.

6. Car 2 Siren not working properly

- a. Bearcom - 500.00

Commissioner Bell made a motion to approve a PO to Bearcom NTE \$500.00, seconded by Commissioner Deutsch. Motion carried.

Chief Heffern informed the board that a letter from Jones Hacker Murphy was given to him. They were requesting our run number and any other information we had regarding the call in Poestenkill. Ed replied to their letter via email letting them know that the department was not dispatched to the scene therefore there was no run number. The only participation we had was to tow our light tower out for them to use. No other personnel or equipment was committed to the call.

Commissioner Ellis made a motion to approve the Chief's report, seconded by Commissioner Hull. Motion carried.

No Recess was held

Questions and comments from the Public: None

Communications:

Troy Sand & Gravel blast notice Jones Hacker Murphy Letter regarding 4/21/22 incident in Poestenkill

Company Report:

BBQ on 6/23, Three new members applications were voted on and approved.: Tucker Cylkoff, Courtney Gorlesky and Anthony Martuscello

Building & Grounds:

Commissioner Deutsch gave a report from the building committee and stated that a Community Meeting will be held in the Hall on 6/29/22 from 6pm until 8pm. This notice will be in the Advertiser as well as on the sign.

Commissioner Verrastro brought up some concerns he had with Premiere Lawn Cares not doing hydrants, and lawns on a more regular basis. After some discussion, it was decided that the Secretary would help keep in contact with Premiere Lawn Care whenever Commissioner Verrastro asked her to call.

Old Business:

Administrative Officer Report: Membership files have been cleaned up. The new software PSTrax is up and running.

The Treasurer stated she could transfer the \$750,000 from the Apparatus capital reserve account and send the check.

New Business:

Commissioner Verrastro has been working on the Old Fuel Tank that was moved to Old Joe's quarters and needs to be removed. Also, he is working on getting a quote for putting heat back in the basement of the hall. He met with Hart's Fuel and got the following quotes:

Heat in Rec Room: Modine Unite Heater – ceiling mounted – Installed \$3,295

To remove fuel tank which is ¼ full. It is a metal tank with plastic lining. Hart's will remove it and credit the district \$275 for the Tank and he will dispose of the fuel. He will also credit the district \$700 for the Hose Reel for a total credit of \$975. This \$975 credit will be applied to the Heat system for Rec room.

Commissioner Deutsch made a motion to issue a PO to Hart's in the amount of \$3,295. Motion was seconded by Commissioner Ellis. Motion carried.

GOOD & WELFARE:

Next meeting will be July 21, 2022

AUDIT BILLS: Commissioner Deutsch made a motion to approve all bills as presented, seconded by Commissioner Ellis. Motion carried.

PURCHASE ORDERS: The secretary read the purchase orders approved above:

Firematic Supply NTE \$1,000 for siren repair 43-9

Garrison NTE \$10,560 for new 5" hose

Pioneer card – Rockville Pro Sound & Lighting NTE \$275 for speakers.

Emergency Medical Supply NTE \$200 for EMS supplies

WB Mason for toner & calendar, pTouch tape & ear plugs NTE \$650

Bearcom NTE \$500 for C3 siren

Commissioner Ellis made a motion to approve the purchase orders, seconded by Commissioner Verrastro. Motion carried.

EXECUTIVE SESSION: NONE

Commissioner Ellis made a motion to adjourn at 8:50pm, seconded by Commissioner Deutsch. Motion carried.

**Respectfully Submitted,
S. Carrie Deutsch
Fire District Secretary**